



## Children's Policies

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### 1. COVID-19

1. Coronavirus (COVID-19) Policy
2. Coronavirus Visitor Screening Form
3. Coronavirus Staff Screening Form
4. Staff Temperature Record
5. Personal Protective Equipment (PPE) illustrated guide for community and social care settings, Public Health England
6. Children's Guide to Coronavirus by Children's Commissioner for England
7. Coronavirus: A book for children by Elizabeth Jenner, Kate Wilson & Nia Roberts Illustrated by Axel Scheffler. Consultant: Professor Graham Medley, Professor of Infectious Disease Modelling, London School of Hygiene & Tropical Medicine. In their book, the authors have written: "HELPING THE NHS Doctors, nurses, ambulance drivers and all the other people who make up the health service in our country do an amazing job every day, but are working especially hard while people are getting ill with the coronavirus. If you would like to donate some money to help them, you can do so here: <https://www.nhscharitiestogether.co.uk/>".

8. COVID-19: Donning and doffing of Personal Protective Equipment in Health and Social Care Settings by Public Health England
9. Be Ready for Coronavirus
10. Coronavirus Myth Buster
11. Five steps to kicking out coronavirus
12. When and how to use masks
13. When to clean Hands
14. 10 false myths about coronavirus

## **2. Care Planning**

1. Children's Case Records
2. Contact and Access to Communications
3. Contact with Family and Friends
4. Development and Monitoring of a Child's Placement Plan
5. Emergency Placement
6. Overnight Stays and Social Visits
7. PEEP Policy
8. Placement Matching Policy
9. Pre-Placement Risk Assessment
10. Preparation for Leaving Care
11. Referrals and Admissions
12. Rewards and Sanctions
13. Statutory Reviews
14. The Statement of Purpose
15. Young People's Charter

## **3. Views, Wishes and Feelings**

1. Advocacy and Independent Visits
2. Candle Policy
3. Care Practices Towards Children Young People from Minority Ethnic Groups
4. Children/Young People's Views, Wishes and Feelings
5. Leisure and Activities

## **4. Child Protection**

1. Accidents and Incidents
2. Allegations against Staff
3. Appropriate Adult Guidance
4. Care Practices Towards Children of the Opposite Sex
5. CCTV Policy
6. Combatting Extremism Policy
7. Confidentiality and Information Sharing
8. Countering Bullying Policy
9. Dealing with Potential Disclosures from Children and Young People - Staff Guidance
10. Female Genital Mutilation
11. First Aid Policy
12. Forced Marriage
13. Harmful Sexual Behaviour
14. Intimate Care and Invasive Procedures
15. Ligature Cutter Policy
16. Management of Medicines
17. Missing Child Policy
18. Notification of a Serious Event
19. One-to-One Time Alone with Children
20. Online Child Abuse and Exploitation
21. Online Safety and Safer Practice with Technology
22. Physical Contact with Children
23. Reporting Safeguarding Process
24. Room Search Policy
25. Safeguarding Children from Criminal Exploitation and Gang Violence
26. Safeguarding Children from Sexual Exploitation
27. Safeguarding Children Policy
28. Self-Harm and Suicide
29. Sexting Policy and Guidance
30. Sleeping In and Night Security

31. The Police
32. Transporting Children Policy
33. Visitors Policy
34. Weapons Policy
35. Whistleblowing Policy
36. Witchcraft Awareness

## **5. Health and Well-being**

1. Dealing with Sexuality and Personal Relationships
2. Drugs and Substance Misuse
3. Dysphagia Policy
4. Health, Well-being and Access to Services
5. HIV, Aids and Blood-Borne Infections
6. Infection Control Procedures
7. Legionnaires' Disease Policy
8. Management of Medicine
9. Safe Handling and Storage of Ice
10. Smoking and Alcohol

## **6. Quality of Care**

1. Children's Guide
2. Environmental Policy
3. Equality and Diversity
4. Fire Safety
5. Health and Safety Policy
6. Health, Safety and Security
7. Nutrition Policy
8. Provision and Preparation of Meals
9. Quality and Purpose of Care
10. Quality Assurance
11. Records
12. Review of Quality of Care and Premises

13. Schedule 3 Records Checklist

## **7. Enjoyment and Achievement**

1. Education
2. Enjoyment and Achievement
3. Pets in Service Policy

## **8. Positive Relationships**

1. Gift Giving and Receiving Policy
2. Managing Behaviour Policy
3. Physical Intervention and Restraint
4. Promoting Positive Relationships

## **9. Leadership and Management**

1. Administration of Financial Resources Policy
2. Adoption Leave Policy
3. Agency Staff Policy
4. Annual Appraisal Policy
5. Anti-slavery and Anti-trafficking Policy
6. Brexit Statement
7. Capability Policy and Procedure
8. Clear Desk and Clear Screen Policy
9. Complaints and Representations
10. Conflict of Interest Policy
11. COSHH Policy
12. Disability Discrimination
13. Duty of Candour Policy
14. Employee Business Expenses Policy
15. Equal Opportunities Policy
16. General Data Protection Regulation (GDPR) Toolkit
  - a. Agreement for Compliance with the General Data Protection Regulation
  - b. Case Records Consent Form
  - c. Consent to view Records - Staff

- d. Data Breach Reporting
  - e. Data Processing Security Agreement
  - f. Data Protection Impact Assessment Checklists
  - g. Data Protection Impact Assessment
  - h. Data Protection Policy
  - i. Data Retention Policy
  - j. Data Retention Schedule
  - k. Deletion of Data Request
  - l. DPIA Process
  - m. GDPR Full Text
  - n. GDPR Policy
  - o. GDPR ROPA
  - p. Personal Computing Device Compliance
  - q. Personal Computing Device Policy
  - r. Privacy Statement
  - s. Processing of Special Categories of Personal Data and Criminal Offence Data Policy
  - t. Subject Access Request Guidance
- 17. Home Communication Policy
  - 18. IT Disposal Policy
  - 19. Leadership and Management
  - 20. Media Policy
  - 21. On-call Procedure
  - 22. People Policy
  - 23. Personal Relationships Policy
  - 24. Records Management Policy
  - 25. Recruitment and Selection Policy
  - 26. Recruitment of Ex-offenders Policy
  - 27. Repairs and Maintenance Procedure
  - 28. Risk Taking Policy
  - 29. Sickness and Absence Policy and Procedure

30. Staff Disciplinary Policy
31. Staff Eyesight Test Policy
32. Staff Harassment and Bullying Policy
33. Staff Mobile Phone Policy
34. Staff Sickness
35. Staff Sign-in/Sign-out Policy
36. Staffing Levels Policy
37. Staffing
38. Substance Misuse in the Workplace Policy
39. Supervision and Appraisal
40. The Key Principles of Residential Care
41. Training Policy
42. Volunteer Workers Policy
43. WhatsApp Policy
44. Working within Professional Boundaries and Relationships

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